



Michigan Basic[®]
PROPERTY INSURANCE ASSOCIATION

**Welcome to the
Policyholder Portal!**

Welcome

Welcome to the new Michigan Basic Property Insurance Policyholder Portal!

From this website you will be able to:

- View Your Policyholder Information
- Your Property Details
- Your Premium & Coverages
- Payment History
- Make a Payment and View Your Payment Schedule
- View & Print Policy Documents

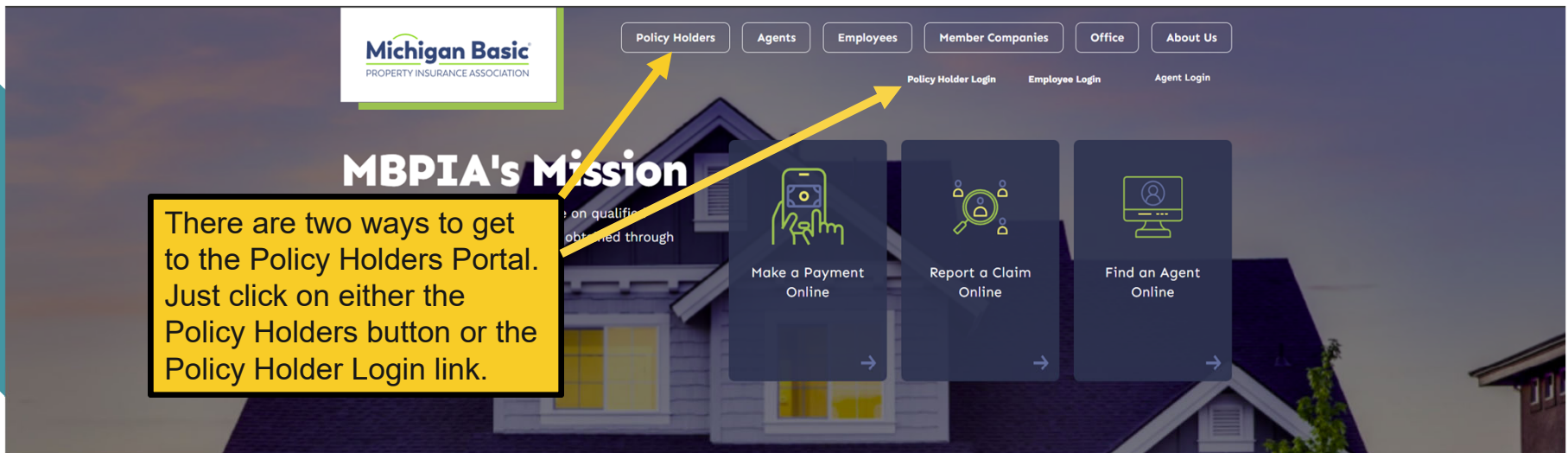
**Please note changes to your policy cannot be made on this website.
If you wish to make changes to your policy, please contact your agent.**

Contents

- Creating an Account – Pages 3 - 8
- Navigating the Site – Pages 9 - 18
- Managing Your Account – Pages 19 - 23
- Forgotten Password – Pages 24 - 26



Creating an Account



There are two ways to get to the Policy Holders Portal. Just click on either the Policy Holders button or the Policy Holder Login link.

Agents



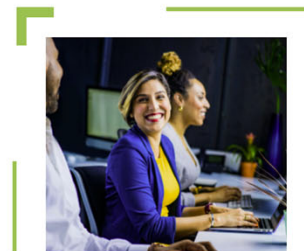
Agent Registration

Sign up for a new account.



Agent Portal

Access your account.



Policy Holder

Policy Holder Portal Login

Policy Holder Login

If you've clicked on the Policy Holder's button, just click on the Policy Holder Login button.

Make a Payment



Online Payment

Make Online Payment

Pay by Phone

Credit and debit card payments can be made over the phone 24 hours / 7 days a

Checks & Money Orders

Address for Checks & Money Order mailing: MBPIA

Step 1: Click on the words
Create Account.

POLICY HOLDER

You can view your policy information, make a payment on inforce policies by entering your Policy Number and Password in the form below.

Secure Account Log In

Login Id Login Id is required

Password Password is required

[Sign In](#)

[Create Account](#) | [Forgot Password](#)

Create New Account HOME

Policy Holder Information

Policy Number ?

E-Mail ?

Mailing Zipcode ?

Step 2: Type your current policy number in the Policy Number Line.

Step 3: Type in the email address that is on your policy. If you need to make a change to your email address, please contact your agent.

Step 4: Type in the Zip Code of the mailing address where all documents are sent for your policy.

Step 5: Click the Submit button to continue

Policy Holder Login Information

Policy Number 3333151800

Create Login Id techsupport ?

New Password

Confirm Password

Registered Email Address techsupport@mbpia.com

Submit

Cancel

Step 6: Create a Login ID by making a name. Please do not use your email address. Your Login ID should be letters and/or numbers and between 4 and 8 characters.

Step 8: Confirm your new password by typing the password you created in Step 7.

Step 9: Click on the Submit button.

Step 7: Create a new password for your account.

- Passwords must be between 6 and 10 characters.
- You must begin and end the password with a number or letter.
- You must have at least one capital letter.
- Finally, you need a special character someplace in between the beginning and end. Special characters can be: !, @, #, \$, %, ^, &, *, (,).

Policies

3333151800

Product - Dwelling Fire

Status - **Active**

Agent - FAIRMONT INSURANCE AGENCY

Phone #: 718-232-3300

Inception Date - 10-17-2024 Expiration Date - 10-17-2025

Current Amount Due

\$0.00

[View Details](#)

If you have reached this screen, you have successfully logged into your account!

Navigating the Website

After login, your Policy with basic information displays. This includes the type of policy, status, agent information and phone number, as well as the dates when your policy started and when it will end.

Click on View Details to continue.

(If you have more than one policy, we will show you how to add it later.)

Mbpia Customer ADD POLICY POLICIES MANAGE ACCOUNT LOGOUT

Policies

3333151800

Product - Dwelling Fire Current Amount Due
\$0.00

Status - **Active**

Agent - FAIRMONT INSURANCE AGENCY

Phone #: 718-232-3300

Inception Date - 10-17-2024 Expiration Date - 10-17-2025 [View Details](#)

Starting at the Policyholder Information screen, you will be able to see:

1) The Effective beginning and ending dates of the policy's term.

2) Your Policyholder Information such as your name, mailing address, phone number and email address.

3) Your Agent and their phone number.

Mbpia Customer ADD POLICY POLICIES MANAGE ACCOUNT LOGOUT

NAVIGATE > Policyholder Information > Property Details > Premium & Coverages > Payment History > Make A Payment/Payment Schedule FUNCTION - Documents > Policy Documents	Policy Details - 3333151800 - Mbpia Customer	
	Effective From : 10-17-2024 To 10-17-2025	General Information Agent : FAIRMONT INSURANCE AGENCY Agent Phone Number : 718-232-3300
	Customer Information Named Insured : Mbpia Customer Mailing Address : 27555 Farmington Rd Ste 315 Farmington Hills, MI 48334-3843 Phone Number : 313-877-7400 Secondary Phone Number : Email Address : techsupport@mbpia.com	

NAVIGATE

- > Policyholder Information
- > **Property Details**
- > Premium & Coverages
- > Payment History
- > Make A Payment/Payment Schedule

FUNCTION - Documents

- > Policy Documents

Property Details - 3333151800 - Mbpia Customer

Property Address	:	27555 Farmington Rd Ste 315, Farmington Hills, MI-48334-3843		
Year Built	:	1995		
Construction Type	:	Brick, Stone, or Masonry		
No. of Families	:	1		
Occupancy Type	:	Named Insured Occupied		
Fire	:	Yes	EC	: No
VMM	:	No		

On the Property Details screen, you will see information regarding your property.

- NAVIGATE
 - > Policyholder Information
 - > Property Details
 - > Premium & Coverages
 - > Payment History
 - > Make A Payment/Payment Schedule
- FUNCTION - Documents
 - > Policy Documents

Premiums & Coverages - 3333151800 - Mbpia Customer

Coverage	Limit	Premium
Effective From 10-17-2024		
Dwelling Amount	: \$50,000	\$207
Related Private Structure	: \$5,000	
Additional Living/Fair Rental	: \$5,000	
Effective From 11-04-2024		
Dwelling Amount	: \$50,000	\$0
Related Private Structure	: \$5,000	
Additional Living/Fair Rental	: \$5,000	
Total Premium		\$207.00
Deductibles		
Name	Limit	
Deductible	: \$1,000	

The Premium and Coverages screen will show you your policy limits and your premium. Any changes to your coverages or premium will be reflected on this screen in order from oldest to newest. The most recent change will be listed last. The deductible amount is listed at the bottom.

- NAVIGATE
 - > Policyholder Information
 - > Property Details
 - > Premium & Coverages
 - > **Payment History**
 - > Make A Payment/Payment Schedule
- FUNCTION - Documents
 - > Policy Documents

Payor Information - 3333151800 - Mbpia Customer

Name : Mbpia Customer	Payor Type : Insured
Addr : 27555 Farmington Rd Ste 315 Farmington Hills, MI 48334-3843	Bill Type : Direct
	Payment Plan : TEN PAY

Processed Date	Transaction	Net Amount	Balance
10-16-2024	RV242302 - Premium Collection	\$51.75	\$155.25
10-31-2024	RV244227 - Excess Collection	\$250.00	\$-94.75

On the Payment History screen, you are able to see who is listed as the payor on your policy.

Finally, you'll see any payments that have been made during your policy period.

In the Make A Payment / Payment Schedule screen, you will see the schedule of payments and their amounts.

You will be able to make a single or multiple payments on your policy.

Simply, click in the box to make a check mark next to the word pending. You can choose one or more to pay.

Ho6 App Testing ADD POLICY POLICIES MANAGE ACCOUNT LOGOUT

NAVIGATE

- > Policyholder Information
- > Property Details
- > Premium & Coverages
- > Payment History
- Make A**
- > **Payment/Payment Schedule**

FUNCTION - Documents

- > Policy Documents

Installment Schedule - 3332721601 - Lois Nelson

Installment Due	Installment Amount Due	Installment #	Payment Status	
08-25-2024	\$260.50	1	Paid	
11-19-2024	\$5.00	2	Paid	
12-22-2024	\$86.80	3	Pending	<input checked="" type="checkbox"/>
01-24-2025	\$86.80	4	Pending	<input checked="" type="checkbox"/>
02-26-2025	\$86.80	5	Pending	<input type="checkbox"/>
03-31-2025	\$86.80	6	Pending	<input type="checkbox"/>
05-02-2025	\$86.80	7	Pending	<input type="checkbox"/>
06-05-2025	\$86.80	8	Pending	<input type="checkbox"/>
07-08-2025	\$86.80	9	Pending	<input type="checkbox"/>
08-10-2025	\$86.80	10	Pending	<input type="checkbox"/>

Total: \$173.60

Make Payment

Finally, you will see the total of payments. Just Click on Make a payment to continue. . . .

To complete your payment

1) Choose your Payment Type – Debit or Credit Card.

2) Type the name on your card; then the Debit Or Credit Card number; select the Expiration Date and finally input the CVV number on the back of your card.

3) The boxes for Payment Authorization and Terms and Conditions must be checked to submit a payment.

4) Click on Submit to complete your payment.

Order Information ▾

Insured Name: **Lois Nelson** Payment Date: **11/05/2024**
Policy Number: **3332721601**
Payment Amount: **\$173.6**

Choose Payment Type: **Debit Card** ▾
Credit Card
Debit Card

Payment Information ▾

VISA MasterCard Diners Club International

Name on Card: *

Debit Card Number: *

Expiration Date: MM ▾ YYYY ▾ *

CVV2: * For Diners Club, Master and Visa - enter last 3 digits on the signature strip.

Payments must be authorized in order to be processed. ▾

PAYMENT AUTHORIZATION ▾

I authorize Michigan Basic Property Insurance Association to charge the credit card or bank account for the one-time payment indicated above. To make a payment you must agree to these terms and conditions.

TERMS AND CONDITIONS ▾

I Agree to the Terms and Conditions

Michigan Basic Property Insurance Association accepts Visa, Mastercard, Diners Club, and electronic check payments online. Physical checks may be mailed to: 27555 Farmington Road, Suite 315, Farmington Hills, MI, 48334. Electronic check payments are limited to \$1,500.00 or less per transaction. Payments may take up to two business days to be processed once received. Once the transaction has been submitted it cannot be reversed. Payments not processed by the due date may result in cancellation of the policy. Payment due amounts may change if an endorsement is made on the policy. Premium refunds will be processed in the same method as the payment when available. In the event a policy has more than one payment method, credit card payments will be refunded first with any remaining balance refunded by check. Premium refund checks are payable to the named insured of the policy.

- NAVIGATE
- > Policyholder Information
 - > Property Details
 - > Premium & Coverages
 - > Payment History
 - > Make A Payment/Payment Schedule

FUNCTION - Documents

- > Policy Documents

Policy Information- 3333151800 - Mbpia Customer

Documents	Generated Date		
Insurance Policy Declarations - 0	10-16-2024	View	<input checked="" type="checkbox"/>
Basic Form - 0	10-16-2024	View	<input checked="" type="checkbox"/>
Policy Conditions Michigan - 0	10-16-2024	View	<input type="checkbox"/>
Amendatory Endorsement - Michigan - 0	10-16-2024	View	<input type="checkbox"/>
Receipt - 0	10-16-2024	View	<input type="checkbox"/>
Dwelling Fire Property Amendatory Endorsement - 0	10-16-2024	View	<input type="checkbox"/>
RV244227	10-31-2024	View	<input type="checkbox"/>
Endorsement Declaration DF - 1	11-04-2024	View	<input type="checkbox"/>

Print Now Email

Under Policy Documents, you have access to your policy documents. You can download, print or email them.

To download or print your documents: Click on the word View next and the document will go to your browsers download folder.

If you want to get them as a group, click in the box next to the document to place a checkmark. Finally, click the Print Now button. . . .

MICHIGAN BASIC PROPERTY INSURANCE ASSOCIATION® / 27555 FARMINGTON ROAD SUITE 315 / FARMINGTON, MI 48334

INSURANCE POLICY DECLARATIONS
PLEASE ATTACH THIS PROOF OF INSURANCE TO YOUR POLICY



POLICY TYPE: Dwelling Fire
POLICY NUMBER: 3333151800 POLICY PERIOD: 10/17/2024 - 10/17/2025 12:01 AM STANDARD TIME
INSURED NAME: MBPIA CUSTOMER
INSURED MAILING ADDRESS: 27555 Farmington Rd Ste 315, Farmington Hills, MI 48334-3843
PROPERTY ADDRESS: 27555 Farmington Rd Ste 315, Farmington Hills, MI 48334-3843
SERVICING AGENT NAME & PHONE NO.: Fairmont Insurance Agency 718-232-3300

SUBJECT TO THE FOLLOWING FORMS AND ENDORSEMENTS: PERILS INSURED AGAINST: A-8
DP 0621 05 19, DP0001 05 19, DP0821 11 19, MBDFAMEND_06_01_21_C_, MBMAILER_0798_C_, MB_APP_MI_07_01_2022, QUOTE_33_V2

COVERAGES AND LIMITS	DESCRIPTION:
COVERAGE A	\$50,000 Brick, Stone, or Masonry, Named Insured Occupied, 1 Family
COVERAGE B	\$5,000 Related Private Structure
COVERAGE D	\$5,000 Additional Living Costs and Fair Rental Value

DEDUCTIBLE- IN CASE OF LOSS, WE COVER ONLY THAT PART OF THE LOSS OVER THE DEDUCTIBLE AMOUNT: \$1,000

BASIC POLICY PREMIUM:	\$207.00
ADDITIONAL PREMIUM OR CREDITS:	\$0.00
TOTAL PREMIUM:	\$207.00

WE WILL PROVIDE THE INSURANCE DESCRIBED IN THIS POLICY IN RETURN FOR THE PREMIUM AND COMPLIANCE WITH ALL THE POLICY PROVISIONS. COVERAGE IS PROVIDED WHERE A PREMIUM OR LIMIT OF LIABILITY IS SHOWN FOR THE COVERAGE.

MORTGAGE CLAUSE: SUBJECT TO THE PROVISIONS OF THE MORTGAGE CLAUSE ATTACHED HERETO, LOSS, IF ANY, ON BUILDING ITEMS, SHALL BE PAYABLE TO THE MORTGAGEE NAMED ABOVE.

SPECIAL PROVISIONS: THIS INSURANCE IS PROVIDED FOR THE SAME CONSIDERATION AND IS SUBJECT TO THE SAME PROVISIONS AND STIPULATIONS AS THOUGH THE COMPANIES, MEMBERS OF THE MICHIGAN BASIC PROPERTY INSURANCE ASSOCIATION, HAD EACH FOR ITSELF, SEVERALLY BUT NOT JOINTLY ISSUED SEPARATE STANDARD FIRE INSURANCE POLICIES IN THE PERCENTAGES REQUIRED BY CHAPTER 29 OF THE MICHIGAN INSURANCE CODE, BEING SECTIONS 500.2901 THROUGH 500.2950 OF THE COMPILED LAWS OF 1948, TOTALLY FOR ALL THE COMPANIES 100% OF THE AMOUNT OF THIS POLICY. A LIST OF THE COMPANIES AND THEIR PERCENTAGES IS ON FILE IN THE OFFICE OF THE INSURANCE COMMISSIONER IN LANSING AND A COPY MAY BE OBTAINED AT THE OFFICE OF THE ASSOCIATION, 27555 FARMINGTON RD, SUITE 315, and FARMINGTON HILLS, MICHIGAN. WHEREVER THE TERM "COMPANY" APPEARS IN THIS POLICY, IT SHALL BE CONSTRUED TO APPLY SEPARATELY TO EACH COMPANY MEMBER OF THE MICHIGAN BASIC PROPERTY INSURANCE ASSOCIATION.

To download the document, just click the arrow symbol and select a location to save the document.

Click on the Printer symbol to send the documents to your printer.

- NAVIGATE
- > Policyholder Information
 - > Property Details
 - > Premium & Coverages
 - > Payment History
 - > Make A Payment/Payment Schedule

- FUNCTION - Documents
- > Policy Documents

Policy Information- 3333151800 - Mbpia Customer

Documents	Generated Date		
Insurance Policy Declarations - 0	10-16-2024	View	<input checked="" type="checkbox"/>
Basic Form - 0	10-16-2024	View	<input checked="" type="checkbox"/>
Policy Conditions Michigan - 0	10-16-2024	View	<input type="checkbox"/>
Amendatory Endorsement - Michigan - 0	10-16-2024	View	<input type="checkbox"/>
Receipt - 0	10-16-2024	View	<input type="checkbox"/>
Dwelling Fire Property Amendatory Endorsement - 0	10-16-2024	View	<input type="checkbox"/>
RV244227	10-31-2024	View	<input type="checkbox"/>
Endorsement Declaration DF - 1	11-04-2024	View	<input type="checkbox"/>

[Print Now](#) [Email](#)

To email your documents, click on the box next to the documents you wish to email, then click the Email button.

The site will display this message when your email has been sent.

Alert

Email sent successfully

[OK](#)

Managing Your Account

Mbpia Customer

ADD POLICY POLICIES MANAGE ACCOUNT LOGOUT

Policies

3333151800

Product - Dwelling Fire
Status - **Active**
Agent - FAIRMONT INSURANCE AGENCY
Phone #: 718-232-3300
Inception Date - 10-17-2024 Expiration Date - 10-17-2025

Current Amount Due
\$0.00

[View Details](#)

You can manage everything from your Account by using the top bar.

...

For example, you can return to this screen by clicking the word **POLICIES**, just like after you log in.

If you have more than one policy you'd like to manage, click on **ADD POLICY**

Add Policy Details

Policy Number ?
E-Mail ?
Mailing Zipcode ?

Enter your Security* code

A Security* code was sent via email to ryoes@mbpia.com . When you receive the code , enter it below.

Code 680

if you do not receive your code with in 15 minutes.You may request for another code by clicking on the 'Resend Code' button

To add an additional policy, add the policy number. The email on this policy and the mailing address zip code will automatically populate.

Click on Get Security Code.

You will receive an email with the subject, Action Required For OTP Code. This email will contain the code number. Type it into the Code box and click on the Submit button.

Subject: Action Required For OTP Code
Your One Time Security Code : 280474

Policies

3333151800

Product - Dwelling Fire

Status - **Active**

Agent - FAIRMONT INSURANCE AGENCY

Phone # : 718-232-3300

Inception Date - 10-17-2024 Expiration Date - 10-17-2025

Current Amount Due
\$0.00

[View Details](#)

3333151900

Product - Dwelling Fire

Status - **Active**

Agent - LAKE MICHIGAN FINANCIAL GROUP LLC

Phone # : 616-643-0623

Inception Date - 10-17-2024 Expiration Date - 10-17-2025

Current Amount Due
\$0.00

[View Details](#)

The website will put you back to the POLICIES screen with the added policy. If you need to add more, click on ADD POLICY and follow the prior steps.



You can add a secondary mobile phone number, change your email address or change your password, just click on MANAGE ACCOUNT

Update Profile - Mbpia Customer

To change your mobile phone number, please enter a new mobile phone number below:

Secondary Mobile Phone

To change your email address, please enter a new email address below:

E-Mail

(To change the policy mailing address, Please contact your agent)

Confirm Email Address

To change your password, please enter your current and a new password below:

Current Password

New Password

Confirm New Password

- Password must have a minimum of 6 characters.
- Password must have the maximum length of 10 characters
- Password must contain alphabets
- Password must contain at least 1 of the following special characters !,?,*,\$,%,(,),#,@,.,/,:;:~<,>,>?,[,\,~,`,(,)_
- Password must contain at least 1 special case character {2}
- Password should start with a character/number
- Password should end with a character/number
- Password must contain at least 1 number.
- Password must not match more than 4 characters in your User Name
- Password must have the minimum 1 lower Case characters

If you want to add a Secondary Mobile Number, just type it as shown.

To change your email, just enter the address and confirm it in the next line.

If you want to change your password, type in your current password. Then enter a new password and confirm it.

When you are finished, click the submit button.

Policies

3333151800

Product - Dwelling Fire

Status - **Active**

Agent - FAIRMONT INSURANCE AGENCY

Phone #: 718-232-3300

Inception Date - 10-17-2024 Expiration Date - 10-17-2025

Current Amount Due
\$0.00

[View Details](#)

3333151900

Product - Dwelling Fire

Status - **Active**

Agent - LAKE MICHIGAN FINANCIAL GROUP LLC

Phone #: 616-643-0623

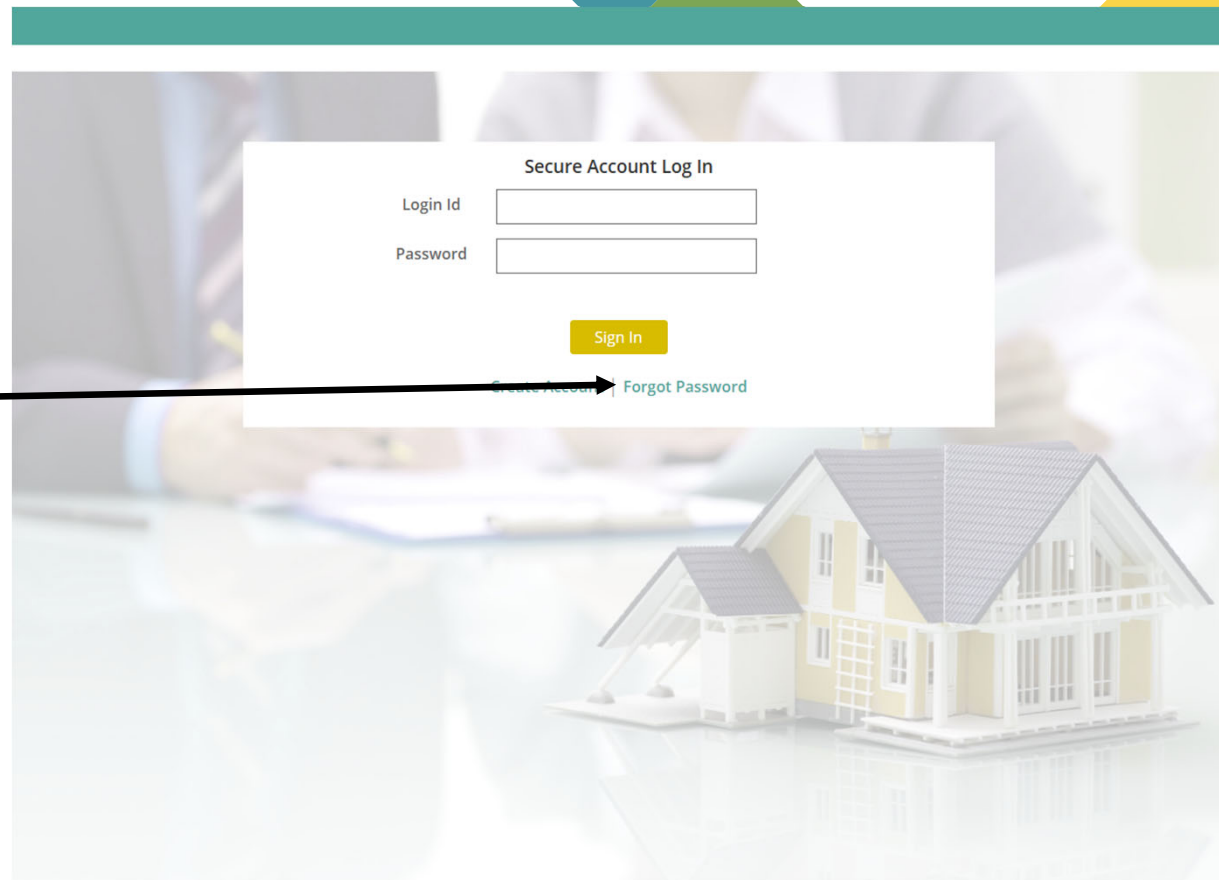
Inception Date - 10-17-2024 Expiration Date - 10-17-2025

Current Amount Due
\$0.00

[View Details](#)

When you are ready to leave the policyholder portal, just click LOGOUT.

Forgotten Password



If you forgot your password, just click on Forgot Password on the log-in screen.

Password Reset

HOME

Password Reset

Policy Number ?

Mailing Zipcode

Password Reset

HOME

Password reset was successful. Login credentials sent to techsupport@mbpia.com. Please check your mail.

Type in your current policy and the mailing zip code.

Then click on the Reset Password button.

You will see this message, go to your email and look for the new temporary password.

Secure Account Log In

Login Id

Password Password is required

[Create Account](#) | [Forgot Password](#)

Enter your Login Id, and type or copy and paste the new password from your email.

Click on the Sign in Button to continue. Please change your password immediately after logging in.

Dear Mbpia Customer,

The password for your account has been successfully reset. Please go to www.mbpia.com and log in to your account with the below password. Please change your password immediately after logging in.

Password: e920p5ct5cv6k

Thanks.

Michigan Basic Property Insurance Association